

MANAGER CHECK LIST - Visual proof of Drivers License or State I.D. YES NO ADDRESS IN THE EVENT OF CO-TENANTS OTHER THAN SPOUSE, USE SEPARATE FORMS FOR EACH APPLICANT.

APPLICANT'S Last Name		First	Middle	Birthdate	Social Security #	
SPOUSE'S Last Name		First	Middle	Birthdate	Social Security #	
Apartment to be occupied by:		Do you have Pets? YES NO		Type of pet: (Keeping of pets requires a deposit and owner's consent)	Breed: Weight of pet:	

PART 1 RESIDENCE HISTORY

Applicants Present Address		City	State	Zip	Phone	Dates From To	OWN RENT
Name of Present Mortgage Co		Management Co.		Apartment Complex	Landlord	City	State
Contact/Agent/Owners Name		Phone Number		Monthly Payment			

PART 2 PREVIOUS RESIDENCE HISTORY

APPLICANT'S Previous Address		City	State	Zip	Dates From To	Phone	Monthly Payment
Previous Mortgage Co.		Mngmnt Co.	Apt. Complex	Landlord	City	State	Zip
Previous Contact/Agent/Owner Name		Phone Number		Own Rent			

SPOUSE'S Previous Address		City	State	Zip	Dates From To	Phone	Monthly Payment
Previous Mortgage Co.		Mngmnt Co.	Apt. Complex	Landlord	City	State	Zip
Previous Contact/Agent/Owner Name		Phone Number		Own Rent			

PART 3 EMPLOYMENT HISTORY

APPLICANT Employed By		Monthly Salary		Supervisor's Name		Dates From To	
Address		City	State	Zip	Phone	Occupation/Department	
APPLICANT Previous Employment		Monthly Salary		Supervisor's Name		Dates From To	
Address		City	State	Zip	Phone	Occupation/Department	
SPOUSE Employment by		Monthly Salary		Supervisor's Name		Dates From To	
Address		City	State	Zip	Phone	Occupation/Department	

ADDITIONAL INCOME such as child support, alimony or separate maintenance need not be disclosed unless such additional income is to be included for qualification hereunder. Amount \$ per Source

PART 4 CREDIT & LOAN REFERENCES

Auto #1 (Make & Model)		License Plate	State	Car Payment made to		Address	Monthly Payment
Other Vehicles (Boats, Vans, Motorcycles, R.V., etc.) Make, Model, & License Plate							
Loans, Charge Accounts & Credit Cards owed to			Account #	Address		Total Debit	Monthly Payment
Bank or Savings & Loan			Account #	Address		Checking Acct. #	
Bank or Savings & Loan			Account #	Address		Savings Acct. #	

PART 5 IMPORTANT INFORMATION

Name of APPLICANT'S nearest relative		Relationship	Address	City	State	Zip	Phone
Name of SPOUSE'S nearest relative		Relationship	Address	City	State	Zip	Phone
Emergency Contact		Relationship	Address	City	State	Zip	Phone
Personal Reference		Relationship	Address	City	State	Zip	Phone

HAVE YOU EVER BEEN CONVICTED OF A CRIMINAL OFFENSE? YES NO HAVE YOU EVER BEEN CONVICTED OF ANY CRIME INVOLVING THE POSSESSION, USE, SALE OR MANUFACTURE OF ILLEGAL DRUGS? YES NO

In compliance with the fair credit reporting laws, you are advised that a screening will be conducted regarding the information listed on this application. By signing this application, you authorize Metro Management, Inc., whose address is 8919 W. Arden Street, Boise, ID 83709, to obtain credit reports, rental and employment verification, bank information and character information as necessary, true and complete. False, fraudulent or misleading information may be grounds for denial of tenancy or subsequent eviction. A NON-REFUNDABLE PROCESSING FEE OF \$35.00 per individual, or \$45.00 for a married couple applies. Applicant understands that he/she/we acquires no rights to the rental property until a holding deposit in the amount specified for applied for property has been paid. If this applicant is not accepted, the holding deposit will be refunded within 21 days. If the application is accepted and applicant chooses not to occupy the unit being held, applicant forfeits the holding deposit and no portion of it shall be returned.

Applicant signed Dated Applicant signed Dated

Agent signed Dated

